



KITCHENER • WATERLOO OKTOBERFEST.®



Thanksgiving Day Parade - Monday, October 9, 2017

PARADE INFORMATION, RULES & REGULATIONS

- All entries are by invitation and/or application and must be approved by the Parade Committee.
- Applications complete with full description of entry and photography/illustration must be received by the Kitchener-Waterloo Oktoberfest office by **July 28, 2017**. For use by TV commentary, this description must include: the name of the entry, theme, construction detail, hours to construct, cost of construction, float size, and any other pertinent information.
- All accepted entries must carry a minimum of **\$2,000,000.00** public liability insurance that covers the time period of the Parade. Certificate of insurance must be provided by **August 25, 2017**. Insurance certificate to include K-W OKTOBERFEST INC. as "additional insured" on the policy. Any entry without proof of insurance WILL NOT be allowed to participate in the parade.
- ***Entry fee must be paid with application submission.***
- Any entry that has been accepted and has paid the full application fee that cancels prior to the Parade will not be given a full refund. An administration Charge will be applied to the refund.
- All entrants are responsible for ensuring that the design and operation of their entry is safe and reliable.
- The Parade is not to be used as a forum for protests or demonstrations of any kind. Violators will be subject to immediate expulsion from the Parade. Entries should be consistent with the theme and spirit of the Parade.
- No obscene gestures shall be tolerated from participants and will be subject to immediate expulsion from Parade.
- Automobiles are restricted to a mode of transportation for invited guests and are not acceptable as an entry. Antique vehicles may be permitted as a mode of transportation for invited guests.
- All walkers accompanying entries must be uniformly dressed and must keep pace with the entry during the entire parade.
- All entries must be kept neat & tidy for the duration of the Parade Route as it reflects on your entry.



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GENERAL PARADE REGULATIONS

2017 is the 49th annual Kitchener-Waterloo Oktoberfest Thanksgiving Day Parade. We encourage those marching in the parade to be in "tracht" where possible.

1. Location of all entries in the parade is determined by the Parade Committee and the entry **MUST** maintain that position throughout the parade unless otherwise directed by a Parade Marshall or Official.
2. All entries including personnel **MUST** be in position by 8 a.m. on parade day.
3. No bicycles, rollerblades or skateboards are allowed. Any walking characters or marching entries riding a bicycle or using rollerblades or skateboards will be removed from the parade.
4. No dogs can be walked in the Parade, unless it is a unit and is approved by the Parade Committee.
5. All walkers accompanying floats must walk with but not block view of entry, be uniformly dressed and must keep pace with the entry for the entire route of the parade. No baby strollers or wagons are permitted. Walkers are not permitted to sit on the entry. **NO HANDOUTS ARE ALLOWED ON THE PARADE ROUTE.**
6. Mascots must ride on a golf cart or a car that will be supplied by the Parade Committee of K-W Oktoberfest Inc. If you have your own driver, they must attend a meeting in September and be at the warehouse on Monday, October 9, 2017 at 6 a.m. **NO HANDOUTS ARE ALLOWED ON THE PARADE ROUTE.**
7. ALL SIGNS AND BANNERS FOR ENTRIES **MUST** BE APPROVED BY THE PARADE COMMITTEE PRIOR TO **AUGUST 25, 2017.**
8. Parade Officials may reject any entry on Parade Day that does not meet the regulations or conform to the description in their submitted parade entry application.
9. Any entry that slows the progress of the parade may be withdrawn at any location along the parade route.
10. **All motorized entries** must carry a minimum 2.5 lb. ABC Dry Chemical fire extinguisher, inspected in accordance with N.F.P.A. Art 10 within the last year, charged, sealed and tagged to indicate date of last service. The extinguisher must be readily accessible and the operator familiar with its operation. Please refer to special regulations for FLOATS.
11. It is the responsibility of the entrants that the design and operation of their float is safe and reliable and K-W Oktoberfest Inc. assumes no responsibility in connection herewith and makes no representation as to safety by reason of compliance with its parade regulations.
12. All vehicles **MUST** be in good mechanical condition and properly serviced prior to the parade. Special attention must be paid to cooling and exhaust systems, brakes, steering and tires.



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13. Provision for emergency towing must be available on all motorized entries (e.g. tow hook, tow chain or other such device.)
14. Hitches on tow vehicles must be equipped with two safety chains.
15. Drivers and other persons on all entries must have a means of RAPID ESCAPE in an emergency.
16. Drivers of all motorized entries must have a valid driver's license.
17. Equestrian units **MUST** provide their own clean up units.
18. All decorative materials must be fire retardant.
19. All riders on/in motorized entries must have appropriate individual seat belts, body supports or other body restraints approved by the committee.
20. For safety reasons, participants shall not mount or dismount from floats or other entries unless the entry has come to a **complete** stop.
21. All sound systems must have the prior approval of the Parade Committee.
22. Entries are required to supply their own fuel and drivers. Fuel tanks should be topped off just prior to the parade. Cans of fuel are NOT to be carried on any parade entry.
23. Parade Officials and Parade Marshals reserve the right to remove any entry, at any time, whether as a result of concerns for safety, interference with the Parade's progress or failure to follow rules & regulations.
24. For safety reasons, **no material may be thrown from any entry or distributed along the parade route.**
25. Alcoholic beverages and prohibited drugs are forbidden. Participants whom Parade Officials believe have consumed alcohol or prohibited drugs prior to or during the parade will be ejected from the parade.
26. No Cellular Telephone use is permitted while on the Parade Route.
27. All instructions of Parade Marshals and Officials must be obeyed. Failure to do so may result in removal from the parade and jeopardize participation in future Kitchener-Waterloo Oktoberfest Thanksgiving Day Parades.
28. The following items usually are not selected as parade entries: antique cars (except for those we solicit for dignitaries), majorettes, walking groups, buses, vans, fire trucks, and flat beds.
29. All floats must have hooks on both sides of the float to facilitate easy 'on / off' of the signs for the text messaging program.



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FLOAT REGULATIONS

1. Please refer to the General Parade Regulations as they apply to all entries in the Kitchener-Waterloo Oktoberfest Thanksgiving Day Parade.
2. Floats must be 100% decorated and no part of the vehicle on which the float is built, including the towing unit or float chassis, must be visible.
3. No flatdeck trucks or lowboy units are allowed. Pick-up trucks or automobiles may only be used as a means of propulsion under a float or as a towing unit, if not recognizable in their basic form.
4. Any towing vehicle must not exceed the size of a standard cargo van. No Highboys are permitted.
5. Float owners or their agents are responsible for the delivery of their float to the marshaling area at least 3 hours prior to parade start time and are responsible for removal of floats from the dispersal area immediately following the parade.
6. Maximum float height 13'.
7. Sponsorship identification must be restricted to a panel, maximum 8' long by 2' wide (proportionate to the size of the float) unless otherwise agreed by the Parade Committee.
8. Judging will be based on the following criteria: originality, photogenic/visual appeal (use of music, people, flowers), animation (special effects and execution of Oktoberfest theme). The awards are: Festival (Outstanding Entry), Harvest (Outstanding Entry - 2nd Place), Sponsors (Outstanding Entry - 3rd Place), Hans & Frieda (Best Animation), Miss Oktoberfest (Best Visual), Twin Cities (Spirit & Enthusiasm), Wunderbar (Community Involvement).

SAFETY REGULATIONS FOR FLOAT ENTRIES

1. All self-propelled floats shall have a fully functioning primary brake system.
2. All self-propelled floats shall be equipped with a proper exhaust system to allow the safe dispersal of exhaust fumes from the undercarriage of the float.
3. All self-propelled floats shall be equipped with emergency tow hook at the front of the float to be used in the event of a breakdown.
4. All floats shall be equipped with a secondary emergency brake system.
5. The driver's area should be well vented to aid in the dispersal of engine or exhaust fumes, as well as aiding the driver's vision.
6. All radiator cooled engines should be checked out to avoid any overheating problems.
7. All wheel wells should be large and accessible enough to allow tire changing if necessary.
8. The Kitchener-Waterloo Oktoberfest Parade Committee reserves the right to request that any necessary safety improvements are made prior to the float being accepted.
9. No smoking, alcoholic beverages or prohibited drugs allowed on floats.
10. All generators should be enclosed or under cover and well ventilated.
11. Instructions of Marshals and Parade Committee must be obeyed by drivers and float owners or their agents.
12. All floats must be equipped with a fire extinguisher.